



501 - 3292 Production Way
Burnaby, British Columbia
V5A 4R4

Invoice # 447
Invoice Date: 2021-02-01

Invoice due date **Due On: 2021-03-03**

Sample Client
1234 Fake Street
Vancouver, BC
V4T 1X8

Your name
& address

0000-000

Matter Description

Legal Services

Flat-fee for Strategy Session

Date	Description	Hrs/Qty	Rate	Total
2021-01-04	Starter Plan: Strategy Session (By Phone or Video)	1.00	\$450.00	\$450.00
2021-01-05	Emails from/to client re: eviction of tenant.	0.30	\$310.00	\$93.00
2021-01-06	Phone call with client re: Residential Tenancy Branch Application.	0.20	\$310.00	\$62.00
Services Subtotal				\$605.00

Two time-based entries following Strategy Session

Matter Expenses

Date	Description	Quantity	Rate	Total
2021-01-06	Registered Mail (Cost Recovery)	1.00	\$10.50	\$10.50
Expenses Subtotal				\$10.50
Subtotal				\$615.50
GST (5.0%)				\$30.78
PST (7.0%)				\$43.09

An expense incurred on your behalf related to your matter

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
447	2021-03-03	\$689.37	\$0.00	\$689.37
Outstanding Balance				\$689.37
Total Amount Outstanding				\$689.37

The total amount owing to our firm

Account	Balance
RBC Trust (1022052) Balance	\$1,000.00
Total Account Balance	\$1,000.00

This shows if any funds are being held in trust for your matter

REFRESH LAW, per: